

Employee Name:

Position:

\*\* 1/2 hour unpaid lunch assumed unless otherwise noted

<u>Date</u>	<u>Comment</u>	<u>Start Time</u>	<u>End Time</u>	<u>Hours Worked</u>	<u>FOOD SVC</u>	<u>SPED</u>	<u>TITLE</u>	<u>SACC</u>	<u>PARA</u>	<u>BUS</u>	<u>SEC</u>	<u>CUST</u>	<u>OTHER</u>
3.1.24													
3.4.24													
3.5.24													
3.6.24													
3.7.24													
3.8.23													
3.10.24													
3.11.24													
3.12.24													
3.14.24													
3.15.24													
3.18.24													
3.19.24													
3.20.24													
3.21.24													
3.22.24													
3.25.24													
3.26.24													
3.27.24													
3.28.24													
3.29.24	No School - Spring Break												
		Total Hours:											

Employee Signature: \_\_\_\_\_Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_Date: \_\_\_\_\_

FOR DISTRICT OFFICE USE ONLY

CONTRACT DAYS/MONTH: \_\_\_\_\_

CONTRACT HOURS/DAY: \_\_\_\_\_

TOTAL CONTRACT HOURS: \_\_\_\_\_

TOTAL HOURS WORKED: \_\_\_\_\_

OVERTIME HOURS: \_\_\_\_\_

EXTRA HOURS: \_\_\_\_\_

PAY DEDUCT: \_\_\_\_\_

HOURLY RATE: \_\_\_\_\_